

GATESHEAD SCHOOLS FORUM AGENDA

Thursday, 8 February 2018 at 2.00 pm in the Cowen Room, Dryden Centre

From the Chief Executive, Sheena Ramsey

Item	Business
1	Apologies
2	Minutes (Pages 3 - 6) The Forum is asked to approve as a correct record the minutes of the last meeting held on 11 January 2018
3	Elective Home Education (Pages 7 - 8) Jeanne Pratt, Care Wellbeing and Learning
4	Early Years Payments (Pages 9 - 12) Gillian Dodds, Care Wellbeing and Learning
5	Mainstream Schools Funding (Pages 13 - 18) Carole Smith, Corporate Resources
6	Special Schools Formula Review Update (Pages 19 - 20) Carole Smith, Corporate Resources
7	Commissioned High Needs Places 2018/19 (Pages 21 - 24) Carole Smith, Corporate Resources
8	Contingency Funding (Pages 25 - 26) Carole Smith, Corporate Resources
9	Date and Time of Next Meeting Thursday 8 March 2018 at 2.00pm

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GATESHEAD METROPOLITAN BOROUGH COUNCIL

GATESHEAD SCHOOLS FORUM MEETING

Thursday, 11 January 2018

PRESENT:

Ken Childs (Chair)	Special Schools Governor
Denise Kilner	Nursery Sector Representative
Councillor Chris McHugh	Elected Member Representative
Sarah Diggle	Primary Governors
Julie Goodfellow	Primary Academy Headteachers
Mustafaa Malik	Primary Headteachers
Andrew Ramanandi	Primary Headteachers
Michelle Richards	Special School Headteachers
Chris Richardson	Secondary Headteachers
Steve Williamson	Pupil Referral Unit Representative

IN ATTENDANCE:

Carole Smith	Corporate Resources
Jeanne Pratt	Care Wellbeing and Learning
Rosalyn Patterson	Corporate Services and Governance

1 APOLOGIES

Apologies for absence were received from Steve Haigh, Allan Symons, Clive Wisby and Elaine Pickering.

2 MINUTES

The minutes of the meeting held on 19 December 2017 were agreed as a correct record.

3 DSG FUNDING SETTLEMENT

The Forum received a report on the DSG funding settlement. It was reported that the funding settlement was received on 19 December 2017, overall it was good news with Gateshead receiving an estimated £145.209m DSG for 2018/19, this is an increase of £6.7m from last year.

It was noted that the DfE will allocate in four main funding blocks;

- The Early Years Block – for 2, 3 and 4 year old funding, including Early Years Pupil Premium
- Schools Block – for mainstream schools
- Central Schools Services Block – for retained duties and historic spend
- High Needs Block – includes Special Schools, PRU and high needs top-up and place funding

In terms of the Early Years Block it was noted that the hourly rate remains the same as 2017/18 at £4.53, which is an equivalent of £4,303.50 per FTE. There is an increase of £1m from £11.8m last year to £12.8m for 2018/19 due to increased estimated hours. This is estimated allocations and will be updated in the summer following the January census data.

The Central Schools Services Block is new and takes elements that used to be top sliced from the schools block. There is a slight increase from the equivalent funding last year but it does not address the funding gap due to the elimination of the Education Services Grant.

In relation to the Schools Block the Primary Unit of Funding is £4,036.39 per pupil and the Secondary Unit of Funding is £5,023.26 per pupil and the historical element totals £4,449,590, this includes growth, premises and mobility factors. The total allocation in the Schools Block has increased by £3.581m from last year, this is partly due to pupil number growth of 198 pupils, 154 additional primary and 44 additional secondary pupils, which totals £0.843m, the rest of the increase is due to the National Funding Formula.

The High Needs Block has increased slightly to £21.79m, this is due to the positive MFG set by government.

It was reported that the rates per pupil for the pupil premium will remain the same for 2018/19 but will increase for looked after children and children adopted from care from £1,900 last year to £2,300 per pupil for 2018/19.

Universal Infant FSM continues at the same rate of £2.30 for 2018/19. Also, the Primary PE and Sport Premium will continue, with a national allocation of £320m for 2018/19. Further details will be made available later in the year as to the widening of the remit of this grant and the individual allocations.

It was questioned what the total percentage of overall pupils is SEN. It was noted that this was looked at previously during an inspection and it showed Gateshead slightly below its statistical neighbours, this was due to a disparity in recording census data. It was agreed that this would be looked into to establish the proportion of pupils who have SEN.

RESOLVED - That the Schools Forum noted;

- (i) The estimated Early Years Block
- (ii) The Central Schools Services Block
- (iii) The Schools Block
- (iv) The High Needs Block allocation
- (v) The other funding information.

4 MAINSTREAM SCHOOLS FUNDING

Schools Forum received the proposed Authority Proforma Tool (APT) for submission of Gateshead Schools funding factors and values to the DfE for approval.

It was noted that the model was agreed at the last meeting on 19 December 2017, it is an affordable model and provides some left over funding.

It was reported that all schools will now pay rates, including voluntary aided and voluntary controlled schools at the reduced rate of 20%. Academy rates were not received for Riverside Academy from the DfE so therefore will be funded at the same value as last year. The PFI factor was re-calculated to take into account the changes in pupil numbers and updated PFI charges.

The APT was received 15 December 2017 and shows an updated data set, with just under 200 additional pupils. It was confirmed that primary FSM has increased but Ever 6 has decreased. In terms of the mobility factor funding received was £193,000, however the number of mobile pupils decreased and therefore the overall funding allocated via this factor reduced to £154,000.

The funding cap was removed to allow additional resources to be allocated to schools gaining from the formula revisions, EAL rates for primary and secondary are now at NFF level, as well as IDACI band D and B. KS3 AWPU increased by £4.88 from the previously agreed level.

It was confirmed that the model was reviewed and it complied with the amount of funding that has to be distributed by pupil factors.

The proposed proforma was provided which showed that the primary and secondary ratio had not changed. A school breakdown was provided which showed that most schools gained, this was post MFG but not post de-delegation therefore is indicative at this stage.

RESOLVED - That Schools Forum approved;

- (i) The removal of the funding cap from schools gaining under the proposed formula
- (ii) Additional funding for EAL to move to the NFF value
- (iii) Additional funding for IDACI primary band D and secondary band B to move further towards the NFF value
- (iv) A small amount of additional funding for KS3 AWPU
- (v) The proposed APT.

5 DE-DELEGATION PRIMARY BEHAVIOUR SUPPORT SERVICES

Following comments made at December's Schools Forum regarding the capacity of the Primary Behaviour Support Team given the increased demand for support, a report was presented identifying a number of options for additional de-delegation funding.

The options outlined were; an additional teacher, an additional Teaching Assistant, two additional Teaching Assistants or a combination of all three options. The funding options relating to each possibility was also highlighted.

It was noted that a survey was carried out to gather the thoughts of Headteachers,

30 responses were received, 14 of which preferred the status quo and the rest were mixed. It was pointed out that there seems to be a lot of uncertainty as to the impact of the team and it was agreed more qualitative feedback and case studies be reported through Talking Heads. The point was also made that the bigger strategy around these children needs to be clearer and in particular what the service is doing in relation to this strategy.

It was confirmed that 75% of the pupils seen by the service last year did not need specialist support and the majority of pupils permanently excluded in the PRU were not seen by the service.

It was reported that TA's are funded through de-delegation and Teachers funded from the High Needs Block, there is no capacity in the High Needs Block to fund additional capacity.

- RESOLVED -
- (i) That the Schools Forum received feedback from mainstream maintained primary schools on the additional de-delegation for the Primary Behaviour Support Team.
 - (ii) That maintained primary representatives agreed the implementation of option 2, an additional TA.

6 SECONDARY BEHAVIOUR SUPPORT SERVICES

A report was presented on the de-delegation of the Primary Behaviour Support Team, offering a similar proposal to secondary schools and academies via a Service Level Agreement.

It was agreed that this needed to be discussed at GASH and a further report be brought back to the Forum following those discussions.

- RESOLVED -
- That the Schools Forum seeks feedback from secondary schools / academies to provide a teacher and special needs assistants.

7 DATE AND TIME OF NEXT MEETING

The date and time of the next meeting is Thursday 8 February 2018 at 2.00pm.

TITLE OF REPORT: Funding for Electively Home Educated (EHE) Pupils

Purpose of report

1. The purpose of this report is to bring to School Forum a proposal under the principle of 'funding following the pupil'.

Background–Electively Home Educated Pupils

2. Parents have the right to home educate their children and increasingly more and more parents are choosing to take advantage of this right. Over the past 3 years we have seen a steady rise in home educated children from 63 in 2014/15 to 119 in 2016/17
3. Parents need to provide an education that is deemed to be “efficient”, “full time”, “suitable to the age, ability and aptitude of the child”, and “suitable to any special educational needs”. In order to monitor progress the Local Authority requests information from parents on an annual basis outlining the education which is being provided.
4. On those occasions when the education is found not to be “efficient”, “full time”, “suitable to the age, ability and aptitude of the child”, and “suitable to any special educational needs” staff work to engage with the parent in order to place the child or young person back into suitable mainstream provision through the fair access process (primary and secondary).
5. The proposal is that when a child is removed to be home educated, where the pupil is an existing Gateshead pupil, the school's budget share that the pupil is moving from is reduced by the amount $A \times (B/52)$ where -

A to be the amount determined by the authority that would be attributable to a pupil of the same age and personal circumstances as the pupil in question, and B is either-

- (i) the number of complete weeks remaining in the funding period calculated from the relevant date; or
- (ii) where the permanent move takes effect on or after 1st April in a school year
 - (a) at the end of which pupils of the same age, or age group, as the pupil in question normally leave that school before being admitted to another school with a different pupil age range,
 - (b) the number of complete weeks remaining in that school year calculated from the relevant date.

The amount that the authority would determine will include pupil premium funding, and any other applicable additional grant(s).

6. These funds would be held by the Education Support Service and would be used either:

- To pay for alternative provision for other EHE pupils returning to mainstream school in Y11 and/or
- To be given to a schools if/when the pupil returned to mainstream as a one off payment to support their transition back into a mainstream school, according to the agreed formula

RISKS

7. Pupils remain in provision which is inappropriate to meet their needs

Proposal

8. When a pupil leaves a school to be home educated the funding is removed from the school, which can then be used at a later date to support that pupil or other EHE pupils back into education

9. In Gateshead funding recouped and redistributed for permanent exclusions and managed moves are calculated on an academic year, and it is proposed that this process would be on the same basis.

Recommendations

10. That School Forum agrees:
- the transfer of funds out of a school once a pupil leaves to be home educated
 - The process of recoupment and redistribution be on the same basis as permanent exclusions and managed moves

For the following reason(s):

To ensure that all children and young people in Gateshead receive an education that is suitable and appropriate to their needs and abilities.

To enable schools to receive the support to accurately identify the needs of children and young people and implement support strategies as/when appropriate.

CONTACT: Jeanne Pratt

ext 8644



REPORT TO SCHOOLS FORUM

8 February 2018

Item 4

TITLE OF REPORT: Payments to Early Years Providers

Purpose of the Report

1. To update Schools Forum on the recent consultation with Early Years providers regarding the frequency of payments to providers and to request agreement from Schools Forum on the process to be followed from April 2018.

Background

2. In December 2017, Schools Forum granted permission to consult with private, voluntary and independent (PVI) providers of early education and primary academies with a nursery class to gather their preference between staying with the current payment system (two payments per term) or moving to a system of monthly payments.
3. Providers were invited to attend one of two briefings held on Wednesday, 10 January when the differences between the two systems were explained and discussed. The presentation was circulated to all providers on Thursday, 11 January and providers had until Wednesday, 24 January to express their preference.

Consultation

4. The outcome of the consultation was as follows:-

	Monthly System	Current System	No Preference	Total
Childminders	10	2	1	13
Group providers	4	14	7	25
Total	14	16	8	38

Group providers can be further sub-divided as follows:-

	Monthly System	Current System	No Preference	Total
Day nurseries	2	6	6	14
Pre-schools	2	8	1	11
Total	4	14	7	25

Although overall results were quite even, this masked a clear preference by childminders for a monthly payment system and a preference from group providers to retain the current system.

Options

5. Three options have been identified and the variability of their implementation assessed:-
 1. **Pay all providers on a monthly basis.** This is in line with Government guidance but goes against the preference of the majority of group providers.
 2. **Pay each provider in accordance with their stated preference.** This is in line with Government guidance and meets each providers preference. However, Early Years staff are concerned about running the two payment systems concurrently on this basis, without any experience of making payments on a monthly basis.
 3. **Pay all childminders on a monthly basis and pay all group providers on the current system.** This is in line with Government guidance and meets the preference of the vast majority of providers. It would also allow Early Years staff to implement monthly payments on a small, manageable scale. Once the amount of work involved and the additional time needed is more clearly understood, then it may be possible to re-consider Option 2.

Proposal

6. It is proposed that option 3 is implemented from April 2018, as this seems to offer the most practical solution, and meets the preferences of the vast majority of providers that responded to the consultation.
7. Each year, all providers receive a calendar of key dates. Appendix 1 shows the proposed key dates for the financial year 2018/19. The calendar will be shared with providers, should Schools Forum agree to the implementation of option 3.
8. To partly offset the additional BACS costs, payments for eligible two year olds and payments for three and four year olds will be made at the same time.

Recommendation

9. It is recommended that Schools Forum approve option 3 and that following implementation further information will be brought to Schools Forum for consideration.

For the following reasons:-

- To comply with Statutory Guidance.
- To comply with the timescales for the implementation of monthly payments.
- To give the vast majority of providers their preference.
- To allow the monthly payment system to be implemented initially on a small, manageable scale.

CONTACT Gillian Dodds

KEY DATES IN THE MONTHLY PAYMENT PROCESS OF TWO, THREE AND FOUR YEAR OLDS FOR THE FINANCIAL YEAR 2018/19

	2018										2019		
	Summer Term					Autumn Term					Spring Term		
	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
1													
2													
3													
4			Providers receive second estimate payment (Summer)										
5								Providers receive second estimate payment (Autumn)					
6					Providers receive final payment (Summer) 30% +/- adjustments								
7				Deadline for submission of actuals (child details) Summer term			Providers receive first estimate payment (Autumn)			Providers receive final payment (Autumn) 30% +/- adjustments			
8				Providers receive third estimate payment (Summer)				Deadline for submission of actuals (child details) Autumn term			Providers receive second estimate payment (Spring)	Providers receive final payment (Spring) 30% +/- adjustments	
9								Providers receive third estimate payment (Autumn)					
10											Providers receive first estimate payment (Spring)		
11													
12													
13		Providers receive first estimate payment (Summer)			Deadline for submission of estimates for Autumn term								
14							Deadline for submission of revised estimate for October payment			Deadline for submission of estimates for Spring term			
15												Deadline for submission of adjustments to actuals (child details) Spring term	
16	Deadline for submission of estimates for Summer term												
17											CENSUS DAY - Deadline for submission of actuals (child details) Spring term		
18													
19								Deadline for submission of revised estimate for November payment					
20		Deadline for submission of revised estimate for May payment											
21													
22													
23													
24													
25			Deadline for submission of revised estimate for June payment								Deadline for submission of revised estimate for Feb payment		
26													
27													
28													
29													
30													
31													
Optional Step													

Item 5

TITLE OF REPORT: Mainstream Schools Funding

Purpose of the Report

1. To bring to Schools Forum the updated Authority Proforma Tool (APT) for retrospective approval, to enable the calculation of mainstream school's individual school budgets for 2018/19.

Background

2. This report builds on reports to Schools Forum in November and December 2017 and 11 January 2018.
3. Following January's School Forum, the Department for Education (DfE) informed local authorities (LAs) that there had been an error in some of the Free School Meal (FSM) and Free School Meal ever 6 data (FSM6). They then published updated data on Friday 12 January.
4. Gateshead's data was downloaded on Monday 15 January and a comparison was undertaken.
5. The data comparison showed that both primary and secondary current FSM data had been overstated, primary by 140 pupils (£61,600) and secondary by 80 pupils (£34,989), giving a total of £96,589 to be redistributed via Gateshead's Formula. No schools FSM numbers increased.
6. The proposed funding for current FSM is £440 per pupil and is aimed at funding the cost of a meal for eligible pupils, therefore the reduction in this funding should not negatively impact on schools with changed data as they will not incur the cost of a free meal for these overstated pupils. FSM6 was not affected.

Modelling

7. The APT was taken back to the factor values agreed in December, and the agreed principles applied to the residual funding with the following outcomes: -
 - As per the 11 January model, funding was allocated to bring EAL funding up to the NFF level
 - There were insufficient funds to increase prior attainment to phase 2 or KS3 AWPU to NFF level
 - The only positive allocation of funding left was the IDACI factors
 - There was no change to the proposal to move to the NFF for secondary Band B

- Band D of the primary IDACI was taken back to phase 2
 - There were insufficient funds to fully fund primary IDACI band E, so primary IDACI band F was selected to be funded at the NFF level.
 - The small sum of funding remaining was used to increase KS3 phase 2 funding by £5.44 and increase from £4.88 in the January model.
8. The Mainstream Funding Sub Group of Schools Forum met on 17 January to review the process followed and the results. All members present agreed that the proposals followed the funding principles and aims and agreed with the above proposals, and proposed to bring the information to the next Schools Forum meeting for retrospective approval.
 9. Members of the group were Ken Childs (Chair), Musty Malik, Andy Ramanandi, Sarah Diggle, Steve Haigh and Chris Richardson (unable to attend), supported by Carole Smith.
 10. All Schools Forum members were e-mailed with the outcome of the subgroup meeting on the 17 January, and the APT was successfully uploaded to the DfE on 19 January meeting the DfE deadlines.

Proposal

11. That Schools Forum retrospectively approves the allocation of additional resources through removal of the funding cap, to move to the NFF rates for EAL, primary IDACI F and secondary IDACI B, and to increase KS3 AWPU by £5.44.
12. That Schools Forum approves the values for the formula factors in the proforma in appendix 1, and notes the 2017/18 and proposed 2018/19 funding comparisons for post MFG budgets, and the pupil number movements.

Recommendations

13. That Schools Forum retrospectively approves: -
 - The removal of the funding cap from schools gaining under the proposed formula
 - Additional funding for EAL to move to the NFF value
 - Additional funding for IDACI primary band F and Secondary band B to move further towards the NFF value
 - A small amount of additional funding for KS3 AWPU
 - The proposed APT as detailed in appendix 1

For the following reasons: -

- To enable Gateshead mainstream schools funding to be calculated
- To move Gateshead's mainstream schools funding formula towards the NFF.

CONTACT: Carole Smith Ext. 2747

Appendix 1

Local Authority Funding Reform Proforma

LA Name:	Gateshead
LA Number:	390

Premises costs to exclude from allocation when calculating the minimum funding level	Mobility	Rates	PFI	Split Sites
	No	Yes	Yes	No
Primary minimum per pupil funding level	Middle school minimum per pupil funding level for secondary pupils		Secondary minimum per pupil funding level	
3300			4600	

Pupil Led Factors

1) Basic Entitlement Age Weighted Pupil Unit (AWPU)	Reception uplift	No	Pupil Units		0.00					
	Description	Amount per pupil		Pupil Units		Sub Total	Total	Proportion of total pre MFG funding (%)	Notional SEN (%)	
	Primary (Years R-6)	£2,852.33		15,000.00		£42,784,950	£78,098,325	39.39%	5.00%	
	Key Stage 3 (Years 7-9)	£3,830.43		5,451.00		£20,879,674		19.22%	5.00%	
	Key Stage 4 (Years 10-11)	£4,385.81		3,291.00		£14,433,701		13.29%	5.00%	
	Description	Primary amount per pupil	Secondary amount per pupil	Eligible proportion of primary NOR	Eligible proportion of secondary NOR	Sub Total	Total	Proportion of total pre MFG funding (%)	Primary Notional SEN (%)	Secondary Notional SEN (%)
2) Deprivation	FSM	£440.00	£440.00	2,574.00	1,461.00	£1,775,400	£13,055,654	12.02%	23.00%	19.00%
	FSM6	£746.67	£1,195.00	4,416.44	2,914.71	£6,780,701			23.00%	19.00%
	IDACI Band F	£200.00	£193.33	1,796.42	1,007.36	£554,041			0.00%	0.00%
	IDACI Band E	£160.00	£260.00	1,797.09	951.62	£534,954			0.00%	0.00%
	IDACI Band D	£355.92	£482.08	2,041.52	1,147.09	£1,279,602			0.00%	0.00%
	IDACI Band C	£397.50	£533.43	577.80	343.96	£413,155			0.00%	0.00%
	IDACI Band B	£461.00	£600.00	1,107.98	579.78	£858,646			23.00%	19.00%
	IDACI Band A	£726.67	£910.37	717.45	371.07	£859,157			23.00%	19.00%
	Description	Primary amount per pupil	Secondary amount per pupil	Eligible proportion of primary NOR	Eligible proportion of secondary NOR	Sub Total	Total	Proportion of total pre MFG funding (%)	Primary Notional SEN (%)	Secondary Notional SEN (%)
3) Looked After Children (LAC)	LAC X March 17	£1,000.00		199.60		£199,600	£909,876	0.18%	0.00%	
4) English as an Additional Language (EAL)	EAL 3 Primary	£515.00		781.18		£402,310		0.51%	0.00%	
	EAL 3 Secondary		£1,385.00		111.17	£153,966				0.00%
5) Mobility	Pupils starting school outside of normal entry dates	£2,000.00		77.00	0.00	£154,000		0.14%	0.00%	0.00%
	Description	Weighting	Amount per pupil	Percentage of eligible pupils	Eligible proportion of primary and secondary NOR respectively	Sub Total	Total	Proportion of total pre MFG funding (%)	Primary Notional SEN (%)	Secondary Notional SEN (%)
6) Prior attainment	Low Attainment % new EFSP	70.00%	£563.33	28.01%	3,893.71	£2,193,446	£3,478,342	3.20%	100.00%	
	Low Attainment % old FSP 73			15.45%						
	Secondary low attainment (year 7)	58.05%	£828.33	18.07%	1,551.19	£1,284,896				100.00%
	Secondary low attainment (year 8)	48.02%		18.56%						
	Secondary low attainment (years 9 to 11)			17.33%						

Other Factors

Factor			Lump Sum per Primary School (£)	Lump Sum per Secondary School (£)	Lump Sum per Middle School (£)	Lump Sum per All-through School (£)	Total (£)	Proportion of total pre MFG funding (%)	Notional SEN (%)	
7) Lump Sum			£113,333.33	£130,000.00			£8,763,333	8.07%	0.00%	0.00%
8) Sparsity factor							£0	0.00%	0.00%	0.00%
Please provide alternative distance and pupil number thresholds for the sparsity factor below. Please leave blank if you want to use the default thresholds. Also specify whether you want to use a tapered lump sum for one or both of the phases.										
Primary distance threshold (miles)		Primary pupil number average year group threshold		Fixed or tapered sparsity primary lump sum?			Fixed			
Secondary distance threshold (miles)		Secondary pupil number average year group threshold		Fixed or tapered sparsity secondary lump sum?			Fixed			
Middle schools distance threshold (miles)		Middle school pupil number average year group threshold		Fixed or tapered sparsity middle school lump sum?			Fixed			
All-through schools distance threshold (miles)		All-through pupil number average year group threshold		Fixed or tapered sparsity all-through lump sum?			Fixed			
9) Fringe Payments							£0	0.00%		
10) Split Sites							£0	0.00%	0.00%	
11) Rates							£1,788,459	1.65%	0.00%	
12) PFI funding							£2,486,642	2.29%	0.00%	
13) Exceptional circumstances (can only be used with prior agreement of ESFA)										
Circumstance							Total (£)	Proportion of total pre MFG funding (%)	Notional SEN (%)	
Additional lump sum for schools amalgamated during FY17-18							£0	0.00%	0.00%	0.00%
Additional sparsity lump sum for small schools							£0	0.00%	0.00%	
Additional funding under the minimum per pupil level of funding factor							£0	0.00%	0.00%	
Exceptional Circumstance4							£0	0.00%	0.00%	
Exceptional Circumstance5							£0	0.00%	0.00%	
Exceptional Circumstance6							£0	0.00%	0.00%	
Exceptional Circumstance7							£0	0.00%	0.00%	
Additional funding to meet minimum per pupil funding level							£27,105			

Total Funding for Schools Block Formula (excluding MFG Funding Total) (£)					£108,607,736	100.00%	£9,553,792
14) Minimum Funding Guarantee					0.50%	£301,018	
Apply capping and scaling factors? (gains may be capped above a specific ceiling and/or scaled)					No		
Capping Factor (%)		Scaling Factor (%)					
Total deduction if capping and scaling factors are applied					£0		
					Total (£)	Proportion of Total funding(%)	
MFG Net Total Funding (MFG + deduction from capping and scaling)					£301,018	0.28%	
High Needs threshold (only fill in if, exceptionally, a high needs threshold different from £6,000 has been approved)					£0.00		
Additional funding from the high needs budget					£0.00		
Growth fund (if applicable)					£35,000.00		
Falling rolls fund (if applicable)					£0.00		
Total Funding For Schools Block Formula					£108,908,753		
% Distributed through Basic Entitlement					71.91%		
% Pupil Led Funding					87.97%		
Primary: Secondary Ratio					1 :	1.29	

Total funding for schools block formula contains funding from outside of the 2018-19 Schools Block allocation?	No
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Appendix 2

		New FSM		Oct-17	Oct-16	
School Name	2017/18	New Formula	Change	NOR	NOR	Change
Total	£105,365,054	£108,908,753	£3,543,699	23742	23544	198
Carr Hill Community Primary School	£1,350,327	£1,378,512	£28,185	303	308	-5
Kelvin Grove Primary School	£1,277,789	£1,349,860	£72,071	300	292	8
South Street Primary School	£1,221,221	£1,222,053	£832	259	270	-11
Bede Community Primary School	£884,438	£982,357	£97,919	187	172	15
Oakfield Junior School	£866,618	£846,807	-£19,810	235	240	-5
LARKSPUR COMMUNITY PRIMARY SCHOOL	£790,680	£725,930	-£64,750	139	156	-17
Oakfield Infant School	£674,352	£670,409	-£3,943	180	180	0
Ravenworth Tce Primary School	£951,269	£1,078,822	£127,553	281	252	29
Portobello Primary School	£784,783	£771,804	-£12,980	202	209	-7
Birtley East Primary School	£918,301	£953,201	£34,900	213	212	1
Dunston Hill Community Primary	£1,586,401	£1,670,675	£84,274	391	389	2
Emmaville Primary School	£1,065,520	£1,172,638	£107,119	330	297	33
High Spen Primary School	£644,450	£707,148	£62,697	168	156	12
Swalwell Primary School	£802,604	£814,083	£11,479	169	175	-6
Winlaton West Lane Primary Sch	£1,253,196	£1,275,959	£22,763	340	339	1
Greenside Primary School	£747,484	£781,251	£33,767	183	174	9
Blaydon West Primary School	£627,454	£656,569	£29,115	139	132	7
Front Street Community Primary	£1,472,490	£1,523,832	£51,342	408	398	10
Highfield Primary School	£619,798	£633,432	£13,634	110	108	2
Ryton Community Infant School	£485,370	£451,834	-£33,537	104	115	-11
Ryton Community Junior School	£725,011	£663,814	-£61,196	172	190	-18
Washingwell Community Primary School	£652,795	£637,091	-£15,703	153	160	-7
Bill Quay Primary School	£788,563	£818,919	£30,356	213	207	6
Falla Park Community Primary School	£974,707	£1,034,941	£60,234	223	217	6
Brandling Primary School	£632,179	£763,255	£131,076	149	122	27
Lingey House Primary School	£1,563,016	£1,586,369	£23,354	398	400	-2
THE DRIVE PRIMARY SCHOOL	£808,265	£822,304	£14,039	183	182	1
White Mere Comm. Primary School	£544,744	£558,396	£13,652	137	134	3
Clover Hill Primary School	£751,451	£760,223	£8,772	207	208	-1
Crookhill Primary	£757,691	£759,732	£2,041	186	189	-3
Brighton Avenue Primary School	£1,266,185	£1,366,142	£99,957	291	268	23
Lobley Hill Primary School	£1,448,682	£1,487,078	£38,396	392	383	9
Wardley Primary School	£1,067,569	£1,091,923	£24,355	279	279	0
Glynwood Primary School	£1,301,540	£1,437,294	£135,754	362	330	32
Barley Mow Primary School	£825,975	£782,839	-£43,136	168	186	-18
Windy Nook Primary School	£1,066,808	£1,109,766	£42,958	293	289	4
Colegate Primary	£779,961	£735,810	-£44,151	166	180	-14
Roman Road Primary School	£855,483	£809,848	-£45,635	175	168	7
Fellside Primary School	£755,517	£755,770	£253	209	209	0
Fell Dyke Primary School	£1,322,516	£1,308,036	-£14,480	276	282	-6
Caedmon Community Primary	£907,817	£924,282	£16,465	205	207	-2
Kells Lane Primary School	£1,371,348	£1,398,501	£27,154	418	415	3
Chopwell Primary	£915,654	£968,889	£53,235	215	212	3
Park Head Primary School	£1,234,765	£1,300,112	£65,346	327	314	13
St Aidan's C of E Primary School	£900,164	£914,632	£14,468	202	207	-5
Harlow Green Primary School	£1,689,939	£1,739,641	£49,702	387	387	0
Rowlands Gill Primary School	£1,306,160	£1,328,862	£22,701	277	291	-14
WHICKHAM PAROCHIAL PRIMARY SCH	£761,589	£755,420	-£6,170	210	212	-2
Corpus Christi Catholic School	£821,233	£853,443	£32,210	200	197	3
St Joseph's R C Primary School	£836,258	£842,324	£6,066	198	204	-6
St. Oswald's RC (Aided) Primary	£806,388	£816,966	£10,578	188	188	0
St Peter's R C Primary School	£764,186	£766,500	£2,314	210	211	-1
St Anne's Catholic Primary School	£540,065	£566,421	£26,357	127	126	1
St Joseph's Catholic Junior School	£491,869	£508,752	£16,883	115	114	1
Birtley St. Joseph's Catholic Infant School	£411,086	£398,094	-£12,992	82	89	-7
St Agnes' R C Primary School	£752,962	£731,129	-£21,832	199	208	-9
St Joseph's R C Sch Highfield	£503,904	£477,139	-£26,765	112	122	-10
St Mary & St Thomas Aquinas	£757,940	£765,195	£7,255	213	213	0
St Philip Neri R C Primary Sch	£665,611	£748,604	£82,992	181	163	18
ST JOSEPH'S CATHOLIC SCHOOL	£782,603	£793,690	£11,087	210	213	-3
St Mary's R.C. Primary School	£750,609	£747,631	-£2,978	205	209	-4
St Alban's Catholic Primary School	£814,188	£803,724	-£10,464	208	217	-9
Felling St. Augustine's R.C.P	£1,142,988	£1,180,291	£37,302	308	306	2
St Wilfrid's R C Primary Sch.	£595,608	£614,230	£18,622	117	114	3
Heworth Grange Comprehensive	£5,397,986	£5,613,693	£215,707	1022	1028	-6
Kingsmeadow Community Comprehensive School	£4,014,488	£4,579,324	£564,836	646	589	57
Kibblesworth Academy	£621,734	£682,642	£60,908	166	149	17
RIVERSIDE PRIMARY ACADEMY	£961,393	£989,095	£27,702	239	236	3
Sacred Heart Catholic Primary School	£643,141	£790,137	£146,996	208	165	43
Thomas Hepburn Community Academy	£2,894,644	£2,582,258	-£312,387	413	486	-73
Thorp Academy	£3,952,299	£3,806,529	-£145,770	774	834	-60
Lord Lawson of Beamish Academy	£6,937,815	£7,218,539	£280,723	1263	1243	20
WHICKHAM COMPREHENSIVE SCHOOL	£5,878,316	£6,086,297	£207,981	1279	1298	-19
Joseph Swan Academy	£4,664,246	£5,032,919	£368,673	923	880	43
Cardinal Hume Catholic School	£5,549,879	£5,986,779	£436,900	1204	1143	61
St Thomas More School	£5,410,977	£5,639,342	£228,365	1218	1197	21

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Item 6

TITLE OF REPORT: Special Schools Funding Review

Purpose of the Report

1. To update Schools Forum the work that the Special Schools Funding Review (SSFR) group have been undertaking this financial year.

Background

2. The group comprises of all special head teachers and heads of school with input and technical support from a range of officers from Corporate Finance, Education Gateshead, Special Educational Needs and Disabilities Service and other officers as required.
3. The current special school's formula is based on work that was undertaken approximately ten years ago and had a phased introduction over 3 years from 2010/11. The pupil based elements were based on the relative needs of children over 5 specialisms with 4 levels of need in each specialism. The group developed a range of descriptors that described the "typical" pupil in each speciality for each level of need.
4. The original formula has been tweaked several times to conform with changes in funding regulations and school developments and pressures.
5. Due to the continued financial pressure schools are under, the change over time of Gateshead's special schools and the needs of the children placed in them, increasing pressure on special school places and the cost of these and as a response to the LA's focus to try to reduce out of borough (OOB) places the group agreed to undertake a full review of the special school's formula.
6. The review began with the main focus being the pupil needs driven element of the formula. The group looked for and reviewed other local authorities (LA) resource led funding models and descriptors.
7. Following this background work the group decided to reduce the number of specialisms from 5 to 3 deleting the categories of Sensory Physical and Medical and Communication and Interaction leaving Social Emotional and Mental Health (SEMH), Cognition and Learning (C & L) and Autistic Spectrum Disorder (ASD), as it was the view of the group that all special schools pupils could be accommodated within these specialisms. The group also agreed increase the banding levels from 4 to 5 to try to accommodate the more extreme individuals and those that are possibly currently placed OOB.
8. The group then worked on reviewing the banding descriptors which detail the needs and behaviours of pupils within each specialism and each banding. These were reviewed and agreed by the group.

9. The next task was to review the staffing requirements of each banding level to determine the levels of relative needs of each pupil. This information is then used to calculate the relative needs of each child in comparison to other children in other bands. Several meetings have been held to determine this and modelling is still on going.
10. It was hoped that the new special schools model would be in place for 2018/19, but due to the complexity of the process and the amount of work undertaken this will not be possible.
11. The group have agreed as an interim step to the new formula to use the current weighting, but reduce the number of specialisms from 5 to 3.
12. Special school senior leaders have also agreed to spend a day in each other's schools gain a better understanding of each other's schools and the needs of the children in each school.

Proposal

13. It is proposed that Schools forum notes the contents of the report and the work that the SSFR group have undertaken in reviewing the special schools funding formula, and approves the reduction of specialisms from 5 to 3 with the elimination of Sensory Physical and Medical and Communication and Interaction leaving Social Emotional and Mental Health (SEMH), Cognition and Learning (C & L) and Autistic Spectrum Disorder (ASD).

Recommendations

14. That Schools Forum approves the elimination of Sensory Physical and Medical and Communication, and notes the work undertaken by the group.

For the following reasons: -

- To enable Special School budgets to be calculated
- To keep Schools Forum informed of the ongoing work of the group

Carole Smith Ext. 2747



REPORT TO SCHOOLS FORUM

8 February 2018

**TITLE OF REPORT: Commissioning Arrangements for High Needs Places
2017/18**

Purpose of the Report

1. To bring to Schools Forum the proposed commissioning arrangements for High Needs Places for 2018/19.

Background

2. The Schools and Early Years Finance Regulations (England) 2018 require Schools Forum to be consulted on the commissioning arrangements for high needs places. This includes all places for special education needs (SEN) and alternative provision places commissioned by the local authority (LA), and the arrangements for paying top-up funding.

Commissioning Process for 2018/19

3. As in 2017/18, all special schools and the Pupil Referral Unit Pru will receive place funding of £10,000 per commissioned place.
4. For 2018/19 the funding arrangements for Additionally Resourced Mainstream Schools (ARMS) has changed.
5. Previously commissioned places would all have been funded at £10,000 per place, however for 2018/19 children current or main registered with the ARMS will be funded using Gateshead's mainstream funding formula with an additional commissioned place funding of £6,000 per occupied place. Vacant commissioned places will be funded at £10,000 per place (as per October 2017 census). E.g.
6. If a school has 10 commissioned ARMS places, and 8 pupils are either current or main registered with the school the school will receive funding for 8 pupils through the mainstream funding formula plus $8 * £6,000$. For the 2 vacant places the school will receive £10,000 per place.

Worked example

2017/18 funding arrangements $10 \text{ places} * £10,000 = £100,000$

2018/19 funding arrangements

8 places @ gateshead formula (average post minimum funding guarantee (MFG)) funding for primary ARMS £4,997.54 = £39,980
 Occupied place funding 8 * £6,000 = £48,000
 Plus vacant place funding 2 * £10,000 = £20,000

Total ARMS funding = £107,890

7. In addition to this and according to national funding policy, the LA will pay a locally agreed top-up to settings if and where they are necessary. The top-ups may vary between settings depending on the complexity of pupils' needs in the particular establishment. This top-up will only be paid for pupils on roll and will move in real time with the pupils.
8. The LA gathers data and intelligence to support the annual commissioning process by:
 - Looking at retrospective data and trends
 - Reviewing special school, settings current pupils, and pupils that will leave at the end of the academic year
 - Discussion with school headteachers
 - Estimating needs for new special placements by analysing information from:
 - the early years' service
 - annual moderation process
 - other intelligence from the casework officer team and other services

Commissioned Places

9. The below table shows the proposed commissioned places for 2018/19 within the LA

Commissioned Places 2018/19				
Additionally Resources Mainstream Schools				
	KS1	KS2	KS3 & 4	Notes
Bede	8			
Swallwell	10			
Brandling	16			
Rowlands Gill	6			
Whickham Comprehensive			13	+3 Post 16
Thorpe Academy			15	+ ? Post 16
Special Schools	Pre 16	Post 16		
Dryden	35	11		
Eslington	57			
Furrowfield	71			
Gibside	135			

Hill Top	88	17		
The Cedars	120	13		
Alternative Provision	Pre 16	Post 16		
River Tyne Academy	103			

Proposal

10. That Schools Forum notes the contents of the report and proposed commissioning of the above places.

Recommendations

11. Schools Forum notes the report.

For the following reasons: -

- To adhere to the requirements of the Schools and Early Years Finance Regulations (England) 2018

CONTACT: Carole Smith Ext. 2747

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Item 8

TITLE OF REPORT: Contingency Funding Application

Purpose of the Report

1. The purpose of this report is to inform Schools Forum of the decision to provide funding to a school due to circumstances outside of their control.

Background

River Tyne Academy

2. In response to the increasing demand for places at the River Tyne Academy, from 1 January 2018 the school will operate out of 3 sites, the existing Millway and Heworth Hall sites and the additional Blaydon site (old Ravensworth Terrace primary school site). The addition of this site will enable the Academy to offer additional capacity to meet the requirements of the LA to place students with the school.

Process

3. The fixed costs for the site were taken from the last complete year of occupation by Ravensworth Terrace Primary School, together with updates provided by the officers on estimated utilities and other services. The cost was then pro-rated for both the time period and the number of pupils expected to use the site. The rationale and the values were reviewed and agreed by the Schools Capital Investment Group which included colleagues in the Corporate Asset Strategy Team, School Development, Corporate Finance and Education Gateshead. The additional amount for the 3 months January to March 2018 has been calculated as £20,904.
4. These additional costs will be included in the schools fixed costs element of their funding formula for the financial year 2018/19.

Proposal

5. It is proposed that Schools Forum notes the amount of funding provided to River Tyne Academy.

Recommendations

6. It is recommended that School Forum notes the funding provided to the school.

For the following reasons:

- To provide funding to the school for circumstances outside their control

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